



Sociedade Portuguesa de
CARDIOLOGIA

Regulations of the Portuguese Journal of Cardiology

19 October 2005

I. Objectives and Management of the Journal

Article 1 - Objectives

1. The Portuguese Journal of Cardiology (hereinafter “the Journal”) is the official journal of the Portuguese Society of Cardiology (hereinafter “the Society”) and, together with the Bulletin, the organ of the Society and the means for publicising its activities.
2. The Journal will receive and publish scientific works by members of the Society and by others. Such works must in all cases be accepted beforehand by an Editorial Committee. The Journal may also request scientific contributions from distinguished members of the national and international cardiological community.
3. The Journal will provide information on national and international developments in cardiology and maintain links with similar Portuguese and foreign publications.

Article 2 - Management

1. The Board of the Journal will be composed of an Editor-in-Chief and between three and five Associate Editors in different areas of specialisation, and will be assisted by an Editorial Committee and a Scientific Committee.
2. The Board of the Journal will meet regularly (at least twice a year) to discuss selection of articles, editorial policy, development of strategies, and other matters of interest to the overall management of the Journal.

II. Functioning of the Journal’s management bodies

Article 3 - Editor-in-Chief

1. The Editor-in-Chief will be appointed for a period of four years, renewable once, by the Board of the Society, following a proposal by a Selection Panel appointed for this purpose by the Board. Applications will be invited for the post and a preliminary selection will be made on the basis of the candidates’ curricula and plans for the future of the Journal.
2. The Editor-in-Chief will be responsible for the management and technical and scientific coordination of the Journal and will be assisted in these duties by the Associate Editors.

3. The Editor-in-Chief will answer directly to the Board of the Society for the management of the Journal and may be required to participate in meetings of the Board when matters directly related to the Journal are to be discussed.

4. The Editor-in-Chief will propose to the Board of the Society the appointment of new Associate Editors and the termination of the duties of existing Associate Editors.

5. The Board of the Society may at any time decide to terminate the duties of the Editor-in-Chief on the grounds of serious disagreement concerning the editorial policy of the Journal or in the case of negligence or incapacity. In these circumstances, the Board of the Society will nominate one of the Associate Editors to manage the Journal until a new Editor-in-Chief is appointed.

Article 4 - Associate Editors

1. On the recommendation of the Editor-in-Chief, the Board of the Society will appoint between three and five Associate Editors, as deemed appropriate. They may also appoint Editors for specific Supplements.

2. The Associate Editors will be appointed for different areas of specialisation and, in collaboration with the Editor-in-Chief, will be responsible for implementing the Journal's editorial policy and for the selection of articles to be published in the Journal.

3. In the event of the incapacity of the Editor-in-Chief, one of the Associate Editors can be nominated by the Board of the Society to take on this function temporarily until a new Editor-in-Chief is appointed.

4. The term of office of the Associate Editors is the same as that of the Editor-in-Chief and will automatically end at the same time as that of the latter, without prejudice to their possible reappointment by the Editor-in-Chief's successor.

Article 5 - Editorial Committee and Scientific Committee

1. The members of the Editorial Committee and Scientific Committee will be chosen and appointed by the Editor-in-Chief at the beginning of each term of office.

2. The term of office of the members of the Editorial Committee and Scientific Committee is not of fixed duration and will be terminated when considered appropriate by the Editor-in-Chief.

3. The duties of the Editorial Committee will be to assist the Board of the Journal in formulating scientific guidelines and strategies for the publication and distribution of the Journal.

4. The duties of the Scientific Committee will be to assist the Board of the Journal in reviewing articles submitted for publication.



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Article 6 - Other matters

Situations not covered in these Regulations will be dealt with by the Board of the Society.